

**BOARD OF SCHOOL DIRECTORS  
CORRY AREA SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
January 22, 2024**

A Regular Board Meeting of the Corry Area Board of School Directors was held on Monday, January 22, 2024, in the Administration Office LGI. President Joseph A. Frisina called the meeting to order at 7:30 PM.

The Board met in Executive Session on Saturday, January 20, 2024 for the purpose of discussing labor relations and personnel.

**ROLL CALL**

Present Directors: Justin R. Amy, Joel A. Cook, Amanda J. Cox, Kathryn DiVittorio, Joseph A. Frisina, Doris P. Gernovich, Jason D. Halfast, William A. Nichols

Excused Directors: Amy L. Allen

Also Present: Sheri L. Yetzer – Superintendent, Brenda L. Clabbatz – Business Manager, Dan Daum – Director of Elementary Education, Sue Bogert – CTC Supervisor, Mike Munsee – Director of Buildings and Grounds, Lee Swartzfager – MS Principal, Lori Carney – CAESPA President, Theresa Gottschling – CAESPA Vice President, Jonathan Sandberg – CAESPA Treasurer

Media: Rebekah Wallace – The Corry Journal

Guests: Matt Edgell – PSEA

**MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

**APPROVED  
AGENDA**

MOTION by Director Cox and seconded by Director Cook to approve the agenda for January 22, 2024.

YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols

NAYS: None

**APPROVED  
MINUTES FROM  
12/4/2023**

MOTION by Director DiVittorio and seconded by Director Gernovich to approve the Minutes from the Reorganization Meeting and the Special Meeting, both held on December 4, 2023.

YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols

NAYS: None

**PUBLIC COMMENT**

None

**STAFF COMMENT**

None

**APPROVED  
CHECKS, WIRE  
TRANSFERS &  
DIRECT DEPOSITS**

MOTION by Director Gernovich and seconded by Director Cook to approve checks, wire transfers, and direct deposits from November 16, 2023 through January 18, 2024, totaling \$7,355,060.48, as presented on the attached payments summaries.

YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols

NAYS: None

**APPROVED  
CHECKS, WIRE  
TRANSFERS &  
DIRECT DEPOSITS  
(cont.)**

MOTION by Director Cox and seconded by Director Amy to approve Board Check No. 47822 in the amount of \$435.42, No. 47844 in the amount of \$325.87, No. 47869 in the amount of \$811.56, No. 47913 in amount of \$38.10, No. 47967 in the amount of \$100.69 and No. 48035 in the amount of \$10.48, payable to J.H. Auto Parts Inc.  
YEAS: Amy, Cook, Cox, DiVittorio, Gernovich, Nichols  
NAYS: None  
ABSTAINED: Frisina, Halfast

MOTION by Director Cook and seconded by Director Nichols to approve Board Check No. 48056 in the amount of \$276.00, payable to Rossbacher Insurance Service.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

MOTION by Director Cox and seconded by Director Cook to approve Board Check No. 48070 in the amount of \$93.80, payable to Justin Amy.  
YEAS: Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None  
ABSTAINED: Amy

MOTION by Director DiVittorio and seconded by Director Nichols to approve Board Check No. 48075 in the amount of \$93.80, payable to Doris Gernovich.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Halfast, Nichols  
NAYS: None  
ABSTAINED: Gernovich

**APPROVED  
BUSINESS  
MANAGER'S  
REPORTS FOR  
NOVEMBER &  
DECEMBER 2023**

MOTION by Director Nichols and seconded by Director Gernovich to approve the Business Manager's Reports for November and December 2023.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
TENTATIVE  
AGREEMENT WITH  
CASD & CAESPA  
EFFECTIVE  
7/1/24 - 6/30/28**

MOTION by Director Cox and seconded by Director Gernovich to approve and adopt the Tentative Agreement reached between the Corry Area School District and the Corry Area Educational Support Personnel Association, ESPA/PSEA/NEA, for a successor collective bargaining agreement, to be effective from July 1, 2024 to June 30, 2028.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
INSURANCE  
RENEWAL  
SIGNATORY**

MOTION by Director DiVittorio and seconded by Director Cook to approve Board authorization for Brenda Clabbatz, Business Manager, to sign insurance renewals with Rossbacher Insurance Group for the 2024-25 fiscal year, on behalf of the Corry Area School District and Board of School Directors.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
BERKHEIMER  
LIAISONS**

MOTION by Director Nichols and seconded by Director Amy to approve a resolution authorizing the Business Manager and Assistant Business Manager as liaisons between Corry Area School District and Berkheimer.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED BID  
AWARD FOR  
STORAGE SHED**

MOTION by Director Cox and seconded by Director DiVittorio to approve the bid for the sale of the 10x12 storage shed.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
SCHOLARSHIP  
COMMITTEE  
MEMBERS**

MOTION by Director Nichols and seconded by Director Frisina to approve the following Community Members to the Scholarship Committees as follows:

Irene Fisher Allen Memorial Scholarship	Roger Burlingame and Marne Roche
Elizabeth Smiley Memorial Scholarship	Roger Burlingame

YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
RENOVATION  
CHANGE ORDERS**

MOTION by Director Nichols and seconded by Director Gernovich to approve the following renovation change orders 1-5:

1. CASD Renovations – RFCO-26 – with Considine Biebel & Company – for fire resistant paint in class 30 under the stage for \$5,905.00.
2. CASD Renovations – RFCO-28 – with Considine Biebel & Company – for an additional 120 labor hours for \$9,695.00.
3. CASD Renovations – CO #3 – with Scobell Company Inc – for additional snowmelt (heated sidewalks) at the nurse’s office entryway for \$46,872.67.
4. CASD Renovations – CO#4 – with Scobell Company Inc – for replacement of HVAC unit with DX Cooling in the kitchen area for \$72,246.68.
5. CASD Renovations – with A&MP Electric, Inc. – for material and labor to provide larger breaker and feed to the DX Cooling unit in the kitchen area for \$7,513.00.

YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED FIELD  
TRIPS**

MOTION by Director Amy and seconded by Director DiVittorio to approve the following Field Trip Requests 1-7, noting that items 1 & 2 had already taken place:

1. Skills USA (10<sup>th</sup> – 12<sup>th</sup> grades, 2 students) January 9, 2024  
Steam Fitters  
Harmony, PA  
Under the Supervision of: Eric Bimber
2. Skills USA (10<sup>th</sup> – 12<sup>th</sup> grades, 24 students) January 12, 2024  
New Castle School of Trades & Lawrence County Career & Technical Center  
New Castle, PA  
Under the Supervision of: Tiffany Lindsey, Melissa Turben & Mike Daniels
3. Sr. District Chorus (10<sup>th</sup> – 12<sup>th</sup> grades, 11 students) January 24-26, 2024  
Allegheny College  
Meadville, PA  
Under the Supervision of: Kim Smrcka
4. 2<sup>nd</sup> Quarter Reward (6<sup>th</sup> grade, 120 students) February 9, 2024  
Peek‘N Peak  
Clymer, NY  
Under the Supervision of: 6 chaperones
5. 2<sup>nd</sup> Quarter Reward (7<sup>th</sup> & 8<sup>th</sup> grades, 240 students) February 9, 2024  
Peek‘N Peak  
Clymer, NY  
Under the Supervision of: 10 chaperones

**APPROVED FIELD TRIPS (cont.)**

6. Gifted Program (3<sup>rd</sup> – 8<sup>th</sup> grades, 39 students) February 23, 2024  
 Carnegie Science Center  
 Pittsburgh, PA  
 Under the Supervision of: Amy McQuiston & Summer Maas
  7. Automotive Technology Students (10<sup>th</sup>– 12<sup>th</sup> grades, 24 students) February 27, 2024  
 Cleveland I-X Center  
 Cleveland, OH  
 Under the Supervision of: Eric McCray
- YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
 NAYS: None

**APPROVED PERSONNEL ITEMS**

MOTION by Director Nichols and seconded by Director Cook to approve personnel items 1-18:

1. Leave of Absence for Jill Sproveri, Paraprofessional, effective November 20, 2023 through June 7, 2024. Anticipated 124.5 days.
2. The appointment of Aubrey May, Long Term Substitute FCS Teacher, effective December 12, 2023 through February 23, 2024. Anticipated 45 days.
3. The appointment of Karen Goodwill, Grade III Secretary, effective January 2, 2024 at \$15.89/hour (Step 1).
4. Samuel Adamski, start date 1/11/2021, as having satisfactorily completed tenure (three years of service) with the Corry Area School District.
5. Lauren King as an additional driver through D&R Transportation for the 2023/24 school year.
6. The following list of teachers for after school tutoring/learning loss remediation, effective January 22, 2024:

Diane Clark	Debbie Webber
Teri Beach	Cortney Payne
Megan Simonsen	Maggie Newton
Anna Landers	Melody Perrin
Autumn Sproveri	Carmen Wetherbee

7. The resignation of Colleen (Candy) O’Dell, Custodian, effective April 1, 2024 for the purpose of retirement.
8. The resignation of Gail Messinger, 12-month Special Education Secretary, effective July 1, 2024 for the purpose of retirement.
9. A correction in rate for Kurtis Tucci, Assistant Boys Basketball Coach, from \$2,442.00 to \$2,422.00 (Step 1).
10. The appointment of Tyler Burlew, Assistant Wrestling Coach (Middle School), for the 2023/24 school year at a salary of \$2,422.00 (Step 1).
11. The appointment of Adam Brewer, Rec Golf Coordinator, for the 2023/24 school year at a salary of \$600.00.
12. The resignation of Brett Sproveri, Head Baseball Coach, effective immediately.
13. The resignation of Jimmy Donaldson, Assistant Baseball Coach, effective immediately.
14. The resignation of Gary Whiteley, Assistant Boys Soccer Coach, effective immediately.
15. The resignation of Jody Fox, Assistant Boys & Girls Cross Country Coach (Middle School), effective immediately.
16. The resignation of Amanda Mitchell, JV Football Cheerleader Sponsor, effective immediately.
17. The resignation of Donald Einhouse, Assistant Football Coach, effective immediately.

**APPROVED  
 PERSONNEL ITEMS  
 (cont.)**

18. The following list of Volunteers for the 2023/24 school year:

Wrestling	Lonnie Peterson
Wrestling	Brad Swanson
Wrestling	Michael Anderson
Wrestling	Lewis Hellyer
Wrestling	Devon Way
Rec Boys Basketball	Josh Donoghue

YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols

NAYS: None

**REVIEWED BOARD  
 POLICY UPDATES  
 & REVISIONS**

The following policies were presented at a Committee of the Whole on January 22, 2024, are under review currently and will be presented to the Board for consideration (vote) at the next Regular Board Meeting on February 26, 2024:

Policy No.	Title
011	Principles of Governance and Leadership
200	Enrollment of Students
221	Dress and Grooming
610	Purchases Subject to Bid/Quotation
611	Purchases Budgeted
626	Procurement Attachment
830	Security of Computerized Personal Information/Breach Notification

**OTHER MATTERS  
 BY BOARD  
 MEMBERS**

Director Cox shared that she has been attending the IU5 meeting virtually.

**OTHER MATTERS  
 BY BUSINESS  
 MANAGER**

Mrs. Clabatz provided information from Paul Rankin of Country Fair, explaining a Loyalty Program. Individuals would sign up through an app on their phone and then enter their phone number at any gas pump at Country Fair. They anticipate being able to raise between \$5,000 and \$10,000 from March to August 2024. The funds raised from participation in this program would go towards purchasing new instruments for the band. An instruction sheet on how to enroll was distributed to each Director.

**OTHER MATTERS  
 BY  
 SUPERINTENDENT**

Mrs. Yetzer shared that the second semester begins on Tuesday, January 23<sup>rd</sup>. She also recognized the Board of Directors as part of Board Appreciation Month. She presented each Director with a Certificate of Appreciation, had their photo taken by the Journal and gave them a “Thank You” candy bar.

**ADJOURNMENT**

Motion by Director Gernovich and seconded by Director Amy to adjourn the Regular Board Meeting at 7:32 PM.

YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols

NAYS: None

  
 Kimberly Spence, Board Secretary